

[separesearch@sepa-aacn.org](mailto:separesearch@sepa-aacn.org)

**CLINICAL PRACTICE GRANT**

**General Requirements**

1. General Information
   1. Completed applications are due by November 1st
   2. The purpose of this grant is to award money for small projects that directly benefit critical care patients and/or families
   3. The proposed project may be used to meet the requirement(s) of an academic degree
   4. The proposed project may be in progress
   5. The topic must have relevance to critical care nursing practice and should address one of AACN’s research priorities:
      1. Effective and appropriate use of technology to achieve optimal patient assessment, management, and/or outcomes
      2. Creating a healing, humane environment
      3. Processes and systems that foster the optimal contribution of critical care nurses
      4. Effective approaches to symptom management
      5. Prevention and management of complications
   6. If the clinical project is not completed, funding must be returned to the SePA Chapter; additionally, all unspent funds must be returned to the SePA Chapter
2. Guidelines for Writing Proposal
   1. Proposals must be typed, doubled-spaced with 1” margins, using Times New Roman, size 12 font
   2. Body of the proposal must not exceed 5 double-spaced pages in length
   3. Identifying information should **only** appear on the Grant Application Cover Sheet, which applies to the name of the investigator(s) and involved institution(s)
   4. Submit one copy of all required materials (Grant Application Cover Sheet, Budget Sheet, Curriculum Vitae, Proposal, References, and Appendices) to the Research Committee Chairperson(s) at: [separesearch@sepa-aacn.org](mailto:separesearch@sepa-aacn.org)
3. Potentially Available Grant Money
   1. The recipient will receive up to $500 for the grant based on submitted budget
   2. Funds **may be used** to cover direct project expenses such as printed materials, small equipment, and supplies (including computer software)
      1. An example would be for a project to implement music therapy on a progressive care unit. Monies could be used to buy CD players, CDs, etc.
   3. Funds **may not be used** for computer hardware, salaries, or institutional overhead, nor may they be used to augment funding from formal grants
4. Application Materials
   1. Grant Application Cover Sheet: Complete the entire form as requested
   2. Grant Application Budget Sheet: Complete the entire form as requested
      1. Specify the following costs for the study as appropriate: personnel (statistician, consultant, etc.) and services and supplies (equipment, supplies, data entry/analysis, etc.) - please justify each expense in the space provided
   3. Curriculum Vitae: Include the vitae of each person listed on the Grant Application Cover Sheet
   4. Proposal including references and appendices
5. Conditions of Receiving Grant Funding from SePA Chapter - AACN
   1. The principle investigator/project leader **MUST** acknowledge receipt of financial support from SePA Chapter - AACN in all publications and presentations. For example:

**“This project was funded in part by a grant from the Southeastern Pennsylvania Chapter of the American Association of Critical-Care Nurses.”**

* 1. The principle investigator/project leader will be asked to present their results as a poster presentation or educational session for the chapter. \*\*\* Opportunities for poster presentations are available at the TRENDS in Critical Care Conference \*\*\*

**NOTE**: *Applicants may contact Research Committee Chair(s) at* [*separesearch@sepa-aacn.org*](mailto:separesearch@sepa-aacn.org) *to discuss their idea before submitting application.*

**Specific Proposal Requirements**

1. Please address the following:
   1. Describe your project.
   2. What is the purpose?
   3. How will your project be implemented? Include a time line for implementation. (Projects that will be completed within one year will be given priority.)
   4. Describe how your project relates to one or more of AACN’s research priorities.
   5. How will you use the Clinical Project Grant to support your project? Please include your proposed budget and justify all expenses.
   6. How will you evaluate your project?
   7. What outcomes will you measure? Please be specific.
2. Include one letter of support from an administrator of the institution or unit where the project will be conducted.

Revised: 09/12; 09/14