ASNA Vice President’s Job Description

Title: Vice President

Purpose: To assist the President

Responsibilities

As stated in the ASNA Bylaws – The Vice President shall:

1. In the absence or inability of the president, works in conjunction with the president-elect to perform the duties of the president.

2. Perform such other duties as may be required or assigned by the president.

3. Serve as a leader or member of other committees as assigned by the president.

Other Duties

• Collaborate with the board to find district reps for each district and explain to them their role.

• Work with the board to find someone to be in charge of the ASNA media committee as needed.

• Work with the board to find someone to manage the ASNA website as needed.

• Encourage membership.

• Organize fundraising events to raise money for the association.