ASNA Vice President’s Job Description

Title: Vice President

Purpose: To assist the President

Responsibilities

As stated in the ASNA Bylaws – The Vice President shall:

1. In the absence or disability of the President, perform the duties of the President.
2. Perform such other duties as may be required or assigned by the President.
3. Serve as a leader or member of other committees as assigned by the President.

Other Duties

• Collaborate with the board to find district reps for each district and explain to them their role.

• Work with the board to find someone to be in charge of the ASNA newsletter.

• Work with the board to find someone to manage the ASNA website.

• Encourage membership.

• Organize fundraising events to raise money for the association.